

TAMIL NADU TRANSMISSION CORPORATION LIMITED

Limited Tender:

EE/O/Chennai South/ Pulianthope 400KV GIS SS: LT. No. 04/ 2025-26, Dated 14.01.2026 ,

Due on 28.01.26 at 15.00 hrs.

From

Executive Engineer/ Operation

400kv Pulianthope GIS SS,

Chennai – 600 012.

To

List of firms

Dear Sir/Madam,

Sub: Operation/Chennai South –400kv Pulianthope GIS SS- Enquiry for House Keeping works at Pulianthope 400 KV GIS SS for a period of Three Months from the date of Utilization , as per the schedule of work and Tender specification – Regarding

1. Kindly quote your lowest rates in duplicate in the format as per the schedule of work in the Price schedule, enclosed for the work contract for House Keeping at Pulianthope 400 KV GIS SS, for a period of Three Months from the Date of Utilization.
2. BQR: The bidders shall become eligible to bid on satisfying the following BQR & the required documentary evidence are to be submitted.

A) Eligibility criteria for pre-qualification:

The intending tenderer should furnish proof for having done similar works during last 5 years elsewhere in TANTRANSCO or in any Private sector or Government bodies. The performance certificate from end users in support of the above shall be attached with the offer.

B) The scanned copy for having paid the Earnest money deposit through RTGS/NEFT /Declaration for Exemption in case of SSI units should be kept in the outer cover along with Tender cover.

NOTE: The proof for the above BQR shall be submitted by the tenderers during submission Of tender, failing which their bid will be liable to be rejected.

3. Submission of Tenders:

The tenderer is expected to go through all the instructions, Annexures detailed in the specification & submit the schedule of prices and other required particulars in the Annexures called for in this specification only as per the formats prescribed herein.

4.Rejection of Tenders:

The tender is liable for rejection if it is,

- 1) Incomplete and evasive.
- 2) Not properly signed by the Tenderer.
- 3) From any black listed firm or contractor whose past performance or vendor rating is not satisfactory.
- 4) Received by E-mail or any other form of soft copy.
- 5) Received after expiring of due date and time.
- 6) Not in conformity with TANTRANSCO service or local authority.
- 7) Received without superscription as prescribed in the specification.
- 8) The Executive Engineer/ Operation/ Pulianthope 400 KV SS reserves the right to reject any or all the quotations without assigning any reasons therefore.
- 9) Non accompanied by the requisite EMD Proof.

5.(a): PERIOD OF CONTRACT & PLACING OF ORDERS:

I) The period of contract is valid for Three Months from the date of utilization.

II) The award of contract will be issued to the successful tenderer with all TANTRANSCO terms and conditions, duly indicating the approved schedule of works and rates. The approved rates will be **FIRM** and valid for Three Months, from the date of award.

(b) PRICE:

- i) The tenderers are requested to quote FIRM price during the entire period of the contract
- ii) The prices quoted should be as follows:
 - (a) Prices and rates quoted shall include the cost of all materials, labour, supervision, crafts, tools, equipment and plants and other costs those are not specifically mentioned herein but will be incurred by the tenderers for the satisfactory completion of the works.
 - (b) It is the responsibility of the tenderer to make sure about the correct rates of tax leviable on works at the time of tendering. If the rates assumed by the Tenderers are less than the current rates prevailing at the time of tendering, the TANTRANSCO will not be responsible for the mistake.
 - (c) GST extra as applicable and as per rules in force.
 - (d) Income tax as applicable will be recovered on the total amount of the work.

6.0. PAYMENT:

1. 100% Payment will be made every month on satisfactory completion of work on providing necessary documents (EPF, ESI etc) in complete shape. Payment will be made by Deputy Financial Controller/CEDC/Central/Chennai-34 through online vendor registration portal /as per the prevailing rules in force. The bank charges involved in making the payment will be to the account of the contractor.
2. The bills should be uploaded on vendor portal /submitted to Executive Engineer / Operation/Pulianthope 400 KV GIS SS as per the prevailing rules in force every month.

7.0 SECURITY DEPOSIT

The successful tenderer on receipt of intimation of the acceptance of tender should furnish the necessary additional security deposit by demand draft in favour of The Superintending Engineer/CEDC/Central/TNEB payable at Chennai-34, within 10 days from the date of receipt of award in addition to the Earnest Money Deposit already paid by him totaling 5% of the Contract value. This amount shall be refunded on satisfactory completion of the contract. The Security Deposit made by the successful tenderer will not bear any interest.

- 7.1.** If the successful tenderer fails to remit the additional Security Deposit as stated above and also to execute necessary K2 Agreement on the Non-judicial stamp paper to the value of Rs.200 within the prescribed period the work awarded to him will be cancelled with the forfeiture of the Earnest Money Deposit paid by him. His backing out will be also noted while considering for future tenders. The award will be made to L2 tenderer.

8.0 GOODS AND SERVICE TAX (GST):

GST Registration Number: TANTRANSCO has migrated into GST regime on 15.06.2017 by duly uploading various mandatory data as required by the GST portal. The provisional ID issued to TANTRANSCO is 33AADCT4780AFZA.

The details are also posted in TANTRANSCO web portal.

9.0 EPF/ESI:

a) The Contractor who desires to take up works contracts for TANGEDCO/TANTRANSCO is required to comply with all the relevant provisions stipulated in the EPF & MP Act: 1952 to extend the PF benefits in respect of the Contract workers engaged by the Contractors for a specific work through the respective Contractors.

b) The Contractor should have taken separate EPF main code number;

c) The Contractor shall be responsible for the payment for necessary EPF contributions both Employer's and Employee's contribution as per the provisions of the EPF Act in respect of the actual workers engaged for the specified works.

d) The Contractor shall submit necessary returns to EPF Organization within the stipulated time as required under the said EPF & MP Act;

e) The Contractor shall produce the proof of payment of contribution – both Employer's and Employee's contributions made to EPF Organization in order to claim the bills for the respective works.

f) The contractor shall be fully liable to meet and fulfill all the relevant provisions of the EPF act in the respect of the execution of the Tendered work;

g) In case the Contractor fails to fulfill any of the statutory provisions of the EPF & MP Act, the performance of the said Contractor in this regard will be noted for all future Contracts of TANGEDCO/TANTRANSCO.

h) To claim the works bill only after ensuring the remittance of both the Employer's and Employee's PF contributions by the contractors

ESI

a) As certain TANGEDCO & TANTRANSCO works are covered under ESI Act 1948, the contractor who desires to take up works contract for and inside the TANGEDCO & TANTRANSCO which comes under the purview of ESI Act 1948 is required to comply with all the provisions stipulated to ESI Act 1948.

b) The contractor should have taken separate ESI main code number.

c) The contractor should be responsible for the payment of necessary ESI contributions – both Employer's and Employee's contributions as per the provisions of the ESI Act in respect of the actual workers engaged for the specified works.

d) The contractor shall submit necessary returns to the ESI Organization within the stipulated time as required under the said ESI Act.

e) The contractor shall produce the proof of payment of contributions -both Employer's and Employee's contributions made to ESI Organization in order to claim the bills for the respective work.

f) The contractor shall be fully liable to meet and fulfill all the relevant provisions of the ESI Act in respect of the execution of the Tendered work.

g) In case the contractor fails to fulfill any of the statutory provisions of the ESI Act the performance of the said Contractor in this regard will be noted for all future Contracts of TANGEDCO & TANTRANSCO.

STATUTORY COMPLIANCES

1. The contractors has to submit the following documents to the compliance service provider assigned to execute the work for the respective circles through E-mail in a zip file.
 - a** Duly filled application form
 - b** Attendance register pertaining to the works
 - c** Wage register/wage slip pertaining to the months of the works
 - d** Labour license copy / Labour license applied documents
 - e** EPF documents
 - i) Payment confirmation challan
 - ii) Combined challan
 - iii) ECR (Electronic Challan cum Return)
 - f** ESI documents
 - i) Payment Receipt
 - ii) Contribution History
2.
 - a** Workmen compensation insurance copy & Mediclaim Insurance policy details (Only for the ESI exempted organization and uncovered areas)
 - b** ESI exempted copy of the letter from ESI organization confirming the area of the work executed is uncovered under ESI Act.
3. The online compliance service providers on receipt of documents will acknowledge the same with date & time and will raise the invoice for the compliance service charges to be paid for the respective work in accordance with the month wise mandays utilized by the contractor
4. The contractor should pay the charges as per the invoice through online transaction provided by the respective online compliance service providers.
5. The charges paid by the contractor for obtaining compliance clearance certificate have to be borne by the contractor
6. The online compliance service providers after verifying the record with their available software will issue the statutory compliance certificate within 5 days from the date of submission
7. If the contractor has not complied the statutory provisions the same will be returned to the contractor with the specific remarks. In such cases, the contractor has to resubmit the documents after attending the remarks with an additional fee of Rs.300/-. On such cases, the statutory compliance clearance certificate will be issued within 5 days from the date of resubmission.
8. The contractors as well as the online compliance service providers should mark the copy of the mail to the official e-mail id of the Superintending Engineers/Nodal officers of the respective Circles. The nodal officers of the respective circle on receipt of statutory compliance clearance certificate should send the copy to the Financial Controller/Deputy Financial Controller for verifying the same with the work bills.
9. All the contractors must submit the works bill along with statutory compliance clearance certificate to the respective bill claiming officers

10. The labour licence under the contract labour (Regulation & Abolition) Act 1970 will be obtained from competent authority and may be submitted to the Superintending Engineer.
11. The Contractor shall comply with the provisions of the payment of Wages Act, 1936, Minimum Wages Act, 1948, Employers' Liability Act, 1938, Workmen's Compensation Act, 1923, Industrial Disputes Act, 1947, Maternity Benefit Act, 1961, Employees Provident Fund & Miscellaneous Provisions Act, 1952, Employees State Insurance Act, 1948, Payment of Bonus Act, 1965 and Mines Act, 1952, Contract Labour Regulation & Abolition Act, 1970 or any modifications thereof or any other law relating thereto and rules made there under from time to time.

10.0 ARBITRATION:

There will be no arbitration and the decisions of the Executive Engineer/ Operation/ Pulianthope 400 KV GIS SS will be final in case of any dispute between the contractor and the TANTRANSCO.

11.0 SUB-LETTING OR TRANSFER:

The contract should not be sublet to any other persons or transferred to power of attorney authorizing other to receive the payment. The contract rate once agreed will be final, fixed and firm during the contract period.

12.0.POWER TO RELAX:

Not with standing anything contained in any of these regulations the Executive Engineer/ Operation/ Pulianthope 400 KV GIS SS shall have the right to relax or waive any of the condition stipulated in the tender specification.

13.0. INDEMNITY BOND:

The successful tenderer should furnish the indemnity bond in a Non judicial stamp paper to a value of Rs.500/- in the following form before taking up the work.

I/We _____ (contractor) do hereby indemnify the Executive Engineer/ Operation/ Pulianthope 400 KV GIS SS against any damages, injury to person or equipment or property resulting from any accident and agree to apply provisions of Workmen's compensation act and take steps to properly insure against any claims there under.

14.0 CONTRACTOR'S FAILURE:

If the contractor fails to fulfil the terms and conditions of the contract or unable to continue the work the TANTRANSCO has got the right to engage other agency for the work and the resultant excess expenditure of any incurred by the TANTRANSCO, will be recovered from the contractor either from his security deposit or from the outstanding bills. The contract is liable to be terminated if the tender is withdrawn or

work not taken up within a week after executing the K2 Agreement, in either case Earnest Money Deposit will be forfeited.

15.0. DISCIPLINE:

The contractor and his/her workers should observe strict discipline and decorum while on duty. Any notice to the contractor shall be deemed to have been served sufficiently and properly if the notice is given directly in writing or left at his/her usual or last known place of the above business, as well as displayed on the notice board of this office.

16.0. LIQUIDATED DAMAGES:

If the contractor fails to provide labour as per the contract, the TANTRANSCO shall recover from the contractor as liquidated damages, a sum of half percent (0.5%) of the contract value for failure to provide labour for each day of non-supply. The total liquidated damages shall not exceed ten percent (10%) of the contract price.

17.0. AFTER AWARD OF WORK:

No suit or any proceedings regard to any matter arising in any a spec under this contract shall be instituted in any court in the say City Court at Chennai or the court of Small Causes at Chennai. It is agreed to, that no other court shall have jurisdiction, to entertain suit or proceedings, even-though the part of cause of action might arise within the jurisdiction. In case of any part of the cause of action might arise within the jurisdiction of any court of Tamil Nadu State and rest within the jurisdiction of courts outside. Tamil Nadu and not in the court of Chennai City, then it is agreed to, between two parties that such suits or proceedings, shall be instituted with in the State of Tamil Nadu and no other court outside the State of Tamil Nadu shall have jurisdiction, even though any part of the cause of the action might arise within the jurisdiction of such court. An Undertaking in this regard in an non-Judicial stamp- paper for value Rs.200/- should be furnished on receipt of the order.

18.0 Earnest Money Deposit: (EMD): Rs. 4100/-

The Earnest Money specified may be remitted either by cash / DEMAND DRAFT in favour of Superintending Engineer / CEDC / Central / ValluvarKottam , Chennai-600034. SSI Units situated in Tamil Nadu are exempted from payment of EMD. Exemption of EMD for SSI Units shall be allowed only for those items covered in the SSI Certificate.

Declaration of SSI unit and exemption from payment of EMD shall be part of the bid itself and no need for separate undertaking . Declaration of the bidder to pay the amount equivalent to EMD, together with costs if any, in the events of non- fulfilment of the conditions stipulate in the tender specification i.e. in all cases where EMD paid will be forfeited to be enclosed.

19.0.CONTRACT DOCUMENT:

A draft copy of the contract document has to be prepared by the successful tenderer within 10 days from the date of receipt of detailed Acceptance letter and sent to this office for acceptance. A copy of the document can be had from the Executive Engineer/ Operation/

Pulianthope 400 KV GIS SS. at free of cost if required, for the preparation of the draft contract document. After approval, the draft copy will be returned to the contractor. Based on the approved copy, the contractor will have to prepare one original copy along with the 'Articles of Agreement' on a stamp paper of value of Rs.200/-and another duplicate copy of the contractor document duly signing all the pages of both the copies and submit them within 10 days from the date of receipt of draft contract document to the Executive Engineer/ Operation/ Pulianthope 400 KV GIS SS, for executing the contractor document (Agreement). After execution of the agreement original copy will be retained in the office and the duplicate copy will be returned to the contractor. Five true copies of the contract document shall be prepared by the contractor and submitted to the Executive Engineer/ Operation/ Pulianthope 400 KV GIS SS within 10days or receipt of the approved duplicate copy of contract document.

20. Instruction to the Tenderers :

1. Tenders may be sent by post or in person in sealed outer cover super scribed "Tender in respect of **Enquiry No. EE/O/Pulianthope 400 KV GIS SS/ LT. No. 04 /2025-2026**

Dated: 14.01.2026 and addressed to

**The Executive Engineer,
Operation / Pulianthope 400 KV GIS SS
Chennai – 600 012.**

so as to reach the above office on or before **14:00 Hrs.** on **28.01.2026** and will be opened on the same day at **15:00 Hrs.**

2. If the due date of tenderer opening is declared as a holiday the tender will be opened on the next working day at 15:00 Hrs.

3. Telegraphic quotations will not be accepted.

4. EMD : **Rs. 4,100/-**(as per enclosed EMD clause 18)

5. The rates quoted should be both in figures as well as in words.

6. Quantity indented may be altered to suit for requirement at the time of placing order.

7. The undersigned reserve the right to split the tender, accept any tender or cancel the tender without assigning any reason.

8. The quotation should be valid for 90 days from the date of opening.

9. PAN & GST number shall be furnished along with the tender.

21.0. GENERAL CONDITIONS :

Manpower requirement for housekeeping services per day as follows should be supplied under this contract :

* The Tenderer shall maintain an attendance register to mark the attendance of Housekeeping staff .if minimum persons are not deployed corresponding payment will be decreased..

- (a) The personnel should be made available on all days except Sundays.
- (b) The contractor shall furnish the details of persons engaged for the work and also the details of persons who could be arranged as substitute when the existing persons are going on leave.
- (c) All payments such as salary, daily Bata allowances etc., for the persons shall be paid by the contractor.
- (d) At the time of any accident to the persons employed by the contractor it is the full responsibility of the contractor to see that necessary compensation is settled besides arranging required medical aid to the injured persons.
- (e) The contractor shall be responsible for any violation of the provision of the contract by him/her or persons.
- (f) In case of dispute, the decision of the Executive Engineer/ Operation/ Pulianthope 400 KV GIS SS will be final and binding.
- (g) The contract is non-transferable.
- (h) Any notice to the contractor shall be deemed to have served sufficiently and properly if the notice is given directly in writing or left at his/her usual or last known place or abode of business as well as displayed on the notice board of this office.
- (i) No GST is payable by the TANTRANSCO against this contract.
- (j) The persons should be available for work normally between 8.30 a.m. to 3.30 p.m. If the persons are not provided, proportionate charges will be deducted.

Sd./13.01.26

**Executive Engineer
Operation/400kv Pulianthope SS
Chennai – 600 012.**

Copy Submitted to the Superintending Engineer/Operation/Chennai South:
It is requested to depute Asst. Accounts officer to attend tender opening on 28.01.2026.

PRICE SCHEDULE

Name of the Work: House Keeping at Pulianthope 400 KV GIS SS for a period of One Year from the date of Utilization

Limited Tender: EE/O/Pulianthope 400KV GIS SS: LT. No. 04/2025-26,

Dated. 14.01.2026, Due on 28.01.2026 at 15.00 hrs.

Sl.No	Description of work	Unit	QTY	Rate Rupees	Amount
1	Sweeping and mopping of the office floors (Flooring with ceramic / marble / granite tiles) steps, staircases, handrails with scented cleaning agents including clearing and disposal of waste papers daily, Dusting and cleaning of files records in racks, furniture for twice in a week, cleaning of all partition walls, ceilings [Brick, Wooden & Aluminum, Glazed], Staircase, hand rails, doors, windows, blinds Name boards, Electrical fittings viz. Tube Lights, fans, Electrical fixtures, switch boxes etc., removal of cobweb once in a month collecting and disposing all the waste to outside of the Office complex, with all general cleaning inside the office Floors etc.... complete as directed by the Engineer at site including the cost of all labour, labour uniforms, lead, lift, T&P, cost of all consumable materials such as cleaning powder, Broom sticks, Cobweb sticks, Bamboo baskets, Swabs, Mops, Dungry cloth, Buckets, cost of all consumables etc. complete (2566.76 sqm x 25days x 12months)	1 m ²	192507		
	Sweeping of open areas around Office buildings				

2	collection and removal of garbage and wastes from campus to outside office complex daily, all general outdoor cleaning with sprinkling of water, including removal of weeds and unwanted materials as directed by the Engineer at site including the cost of all labour, labour uniforms lead, lift, T&P, cost of all materials such as coconut brooms, Bamboo baskets, cost of all consumables etc (To be carried out on alternate days). (4364 sqm x 25days x 12months)	1 m ²	327300		
3	Maintenance charges for cleaning the wash basins, water closets, urinals and floor and wall tiles by spraying of disinfectant and placing camphor balls and urinal scented screen in the urinals and wash basins, sweeping and cleaning the floor surface and side wall surface, gratings, neatly cleaning the sanitary duct, removing dirt/refuge and cobwebs and sweeping away the stagnated water at periodic intervals, including carrying out of other miscellaneous works during lean hours as directed by the Engineer in charge including materials for cleaning except phenyl. The toilet should always be clean, neat and tidy without any odor or foul smell. (3 times in a day).				
a	Toilet floors (includes cleaning of wall tiles & doors / ventilators, removal of cobweb (11.55 sqm x 25days x 12months)	1 m ²	866.25		
b	Water closets (IWC / EWC (3 Nos. x 25days x 12months)	Each	150		
c	Urinals cleaning & providing scented urinal screen, coloured (2 Nos. x 25days x 12months)	Each	150		
d	Washbasins (3 Nos x 25days x 12months)	Each	225		
	Sub total				
	GST @ 18%				
	Grand Total				

